## OTTAWA COUNTY IS CURRENTLY UNDER RED LEVEL 3 HEALTH ADVISORY.

- VISITORS & EMPLOYEES MUST CONTINUE TO WEAR FACE COVERINGS EXCEPT WHERE EXCUSED.
- VISITORS WILL BE ASKED TO HAVE THEIR TEMPERATURE TAKEN UPON ARRIVAL.
  - ANY VISITOR WITH A TEMPERATURE OF 100.4 OR HIGHER WILL NOT BE PERMITTED INTO THE BUILDING.
  - IF A VISITOR DECLINES, THEY WILL NOT BE PERMITTED ACCESS TO THE BUILDING. SERVICES WILL BE PROVIDED IN ANOTHER MANNER (such as over the phone or using email / other electronic method).
  - ANYONE UNABLE TO ENTER THE BUILDING SHOULD REQUEST INFORMATION ON HOW TO ACCESS SERVICES IN OTHER WAYS.